ADOPTION PLAN

On-premises and private deployment

How the organisation starts using it, and what "running" looks like.

Pattern The whole platform, inside your perimeter

For Sovereign, air-gapped and regulated on-premises estates

IRON FORT YOU TOGETHER

You have two audiences here, not one: the platform team who now operate a service, and the compliance team who use it. Plan for both, or the platform team will treat it as an orphan and the compliance team will not trust its uptime.

1

Hand it to the platform team properly YOU

- Run a handover: architecture, upgrade path, failure modes, restore procedure.
- Put it in the on-call rota and the runbook set. An internal service with no owner degrades quietly.
- Agree the upgrade cadence with the compliance team, so a framework update is not blocked by a version freeze nobody discussed.

DONE WHEN

The platform team can upgrade and restore it without calling anyone.

2

Give it an owner YOU

- Name one person accountable for the programme. Not a committee — programmes with three owners have none.
- Name control owners per domain: access, change, backup, vendor, training. These are the people who will be asked for evidence.
- Agree who signs off a policy and who accepts a risk. Write both down before you need them.

DONE WHEN

Every control set in scope has a named owner who knows they own it.

3

Pilot on one framework TOGETHER

- Pick the framework you are actually being asked for. Adding a second later reuses this work; starting with two doubles the argument about scope.
- Run a gap analysis and accept that the first number will be low. It is a baseline, not a grade.
- Work the top ten gaps only. Breadth comes after the team believes the tool.

DONE WHEN

One framework has a real coverage figure the owner recognises as true.

4

Bring in the control owners YOU

- Walk each owner through their own controls, not the whole platform. Fifteen minutes each beats one hour-long all-hands.
- Show them the evidence request queue and how to close an item.
- Set the expectation that evidence is filed when the work happens, not the week before an audit.

DONE WHEN

Owners are closing their own evidence requests without being chased.

5

Set the rhythm YOU

- Put policy reviews, access recertification and risk assessment on the schedule with real dates.
- Agree a monthly half-hour where the owner reviews coverage and overdue items. Short and regular beats long and quarterly.
- Turn on notifications for expiring evidence, so the system chases instead of a person.

DONE WHEN

A month passes with no manual chasing and nothing falls overdue.

6

Open it outward TOGETHER

- Publish the trust page and put the link where sales can reach it.
- Give your assessor scoped read-only access rather than exporting a folder of screenshots.
- Generate the reports your auditor asks for and check they say what you expect before the audit, not during it.

DONE WHEN

A customer security questionnaire is answered with a link.

7

Add the second framework TOGETHER

- Install it and let the overlap map itself against the evidence you already hold.
- Work only the delta. This is where the platform pays for itself, and the team will feel it.
- Review the control profile: comprehensive where it matters, lighter where it does not.

DONE WHEN

The second framework reaches useful coverage in a fraction of the first one's effort.

Sequence, not schedule. The phases are ordered by dependency. Elapsed time depends on your change process, your approvals and how much of the estate is in scope, so this plan does not guess at it. Ask us and we will estimate it against your specifics.

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